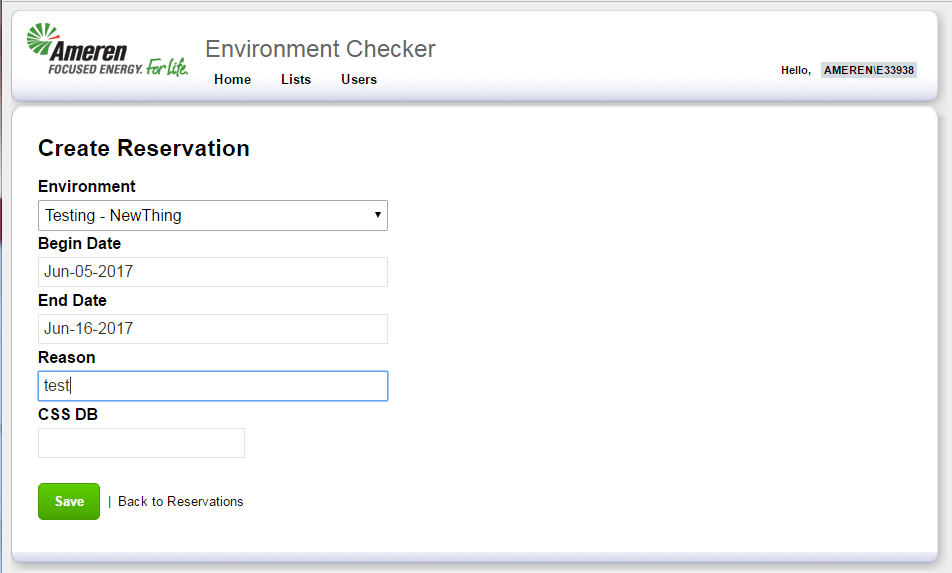
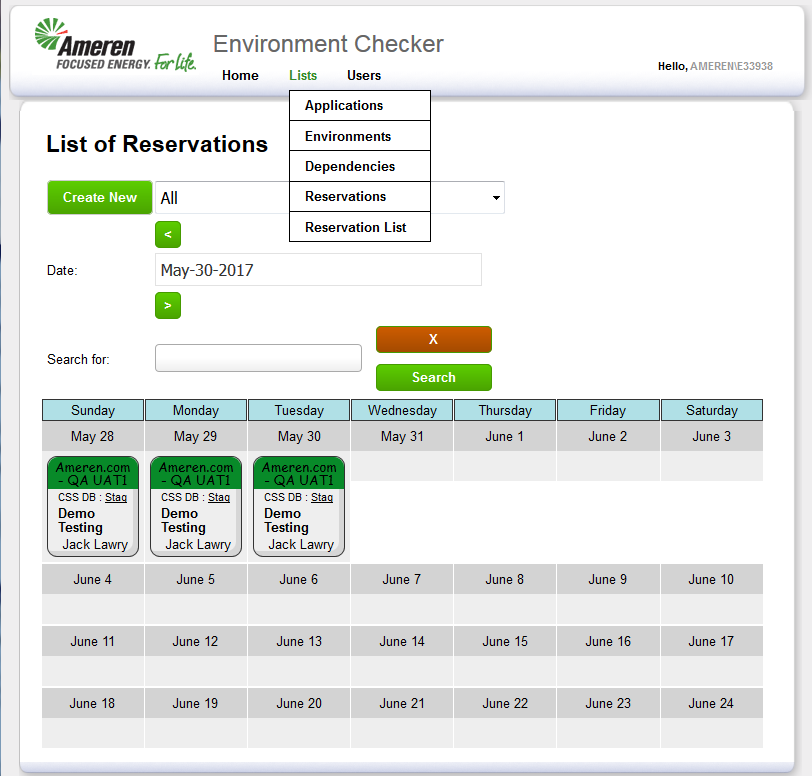
Environment Checker is a reservation system to allow authorized users to manage applications in specific environments durring specific periods.

First time user's click on user id (upper right) to edit profile and add your name. This will add you as a user.

Search feature allows search by date, application, environment, reason, requester, conflicts and by owner.

Create Reservation:

Select environment, begin and end dates, enter Reason and CSS DB.

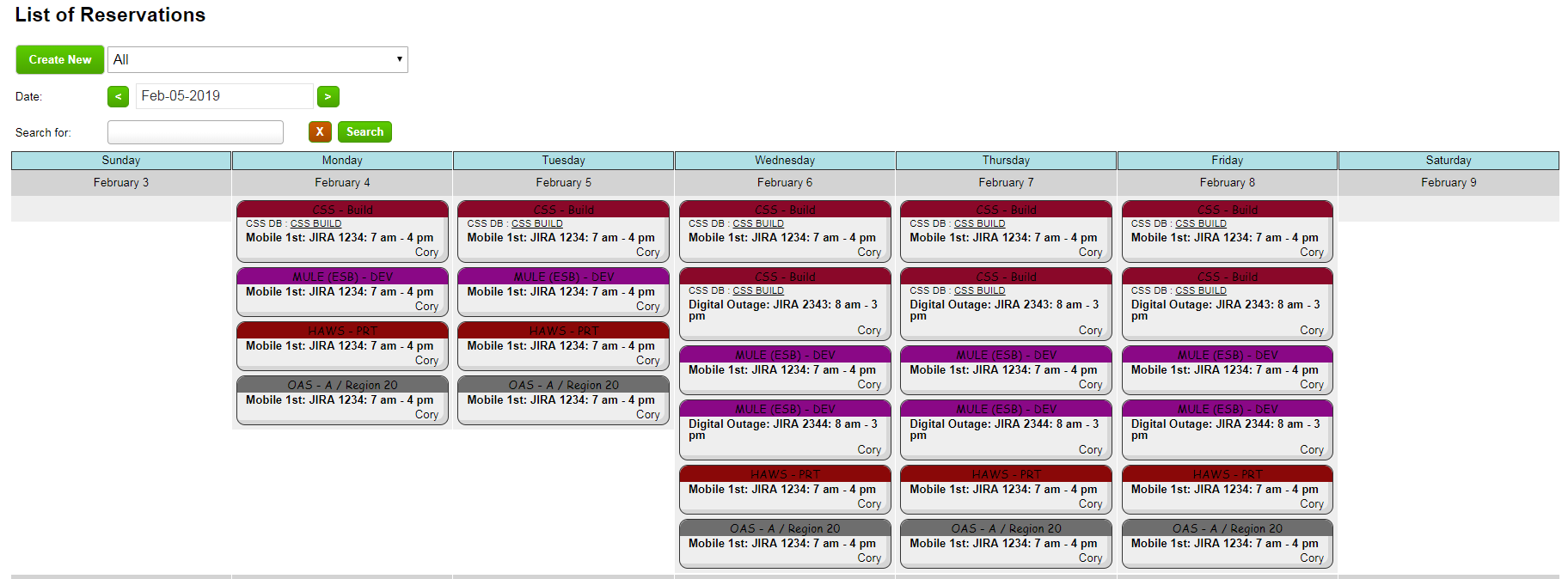
Lists:

List of Reservations

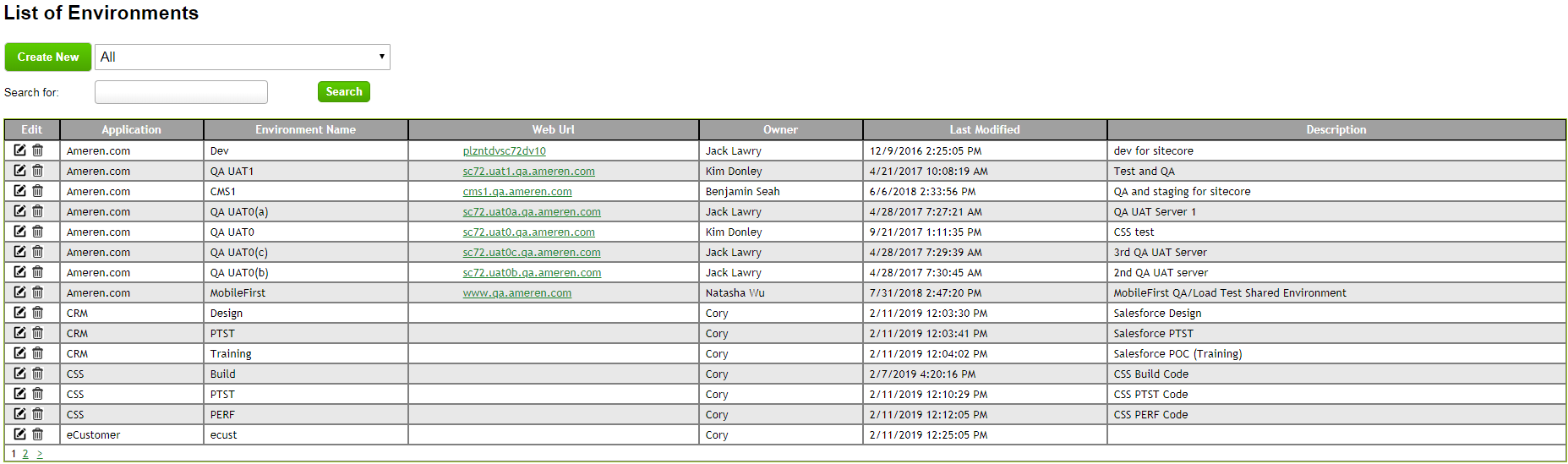
List of Environments

List of Applications

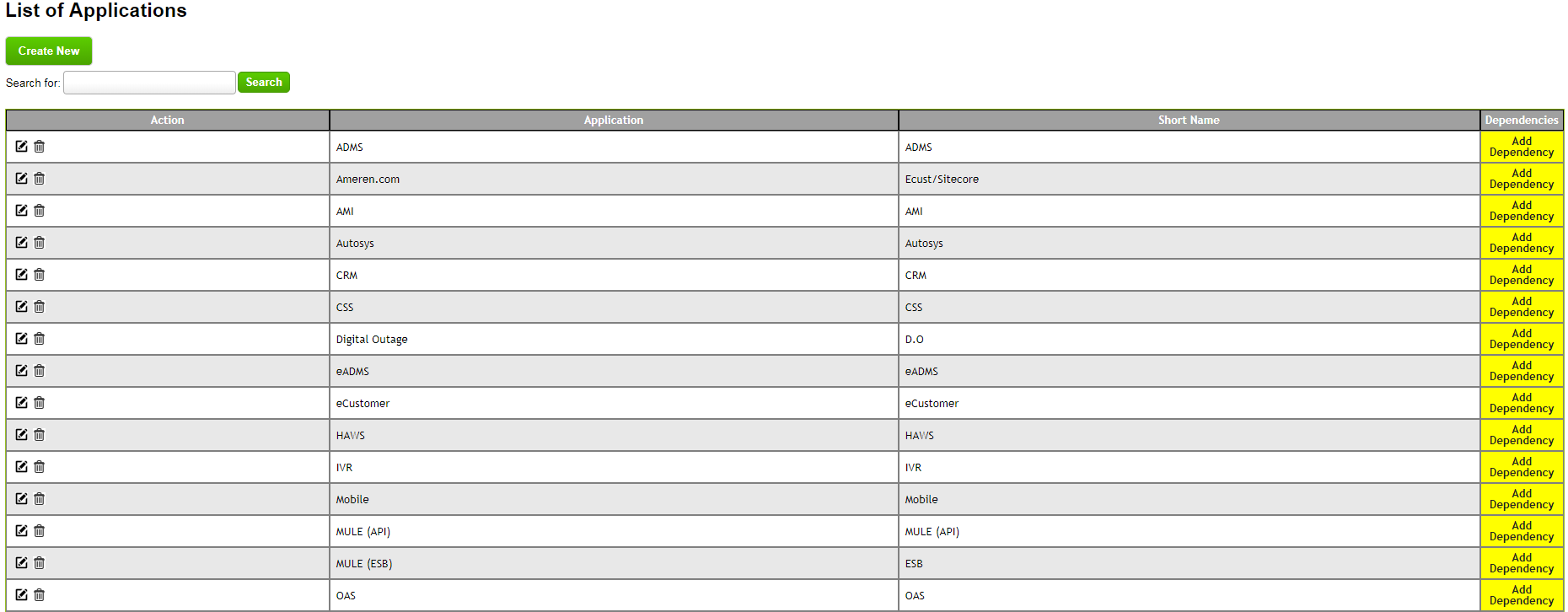
List of Dependencies

List of Reservations shows a calendar view of reservations. 

List of Environments shows a list of environments.



List of Applications shows a list of environments.



FAQ

1. How is the tool accessed?
2. <http://env.dev.ameren.com/Reservations/View>
3. What happens if the tool breaks?
4. Reservation back up will be taken weekly
5. If an environment is already reserved during a needed timeframe what should the project liaison do?
6. Schedule reservation in tool and follow up with concerns at the weekly status meeting in order to start remediation process.
7. What if my application or environment isn't listed
   1. Contact @IT DEV SARP to have it added to the tool
8. What if the database isn't listed?
   1. Select "New Item" from the drop down and enter database to be used

**Reservation Tool Guidelines**

* Liaison should reserve environment(s) for anticipated testing as soon as possible
* If it is determined that reservation is no longer needed, liaison should update tool immediately
* Entry for "Reason" textbox during reservation
* Include time of day in which environment will be used
* Include project that is being tested
* Include ID that is being used for environment
* Example: Digital Outage 7 am – 3 pm (csfina06)
* Liaison should only edit/remove reservations that were created by them